

**NIAGARA COUNTY SEWER DISTRICT #1  
ADMINISTRATIVE BOARD MEETING**

***Tuesday, November 24, 2015 at 3:30 p.m.***

**REVISED AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Previous Minutes –October 28, 2015
4. Approval of Vouchers
5. Financial Report
6. Communications
  - a. ***Discussion on Interim Chairman and Co-Chairman***
7. Old Business
8. Additional Reports
  - a. Chief Operator Report
    1. ***Influent Screen Disposal Bags***
      - ***3 quotes requested only 2 responded:***  
***White Bag Company - \$10.90 per bag shipped***  
***Global-Pak, Inc. - \$ 9.75 per bag plus shipping (approx. \$250 = \$10.24 per bag)***
      - ***Request approval to purchase 510 bags (3 pallets @ 170 bags) from Global-Pak, Inc., total cost of \$4,972.50 plus shipping.***
    2. ***Grade II-A Certification obtained by Operator Trainee***
  - b. Administrative Director Report
    1. 2016 Budget
    2. Public Hearing Notification regarding Sewer District Assessment
    3. 2016 Final Tax Computation Schedule
  - c. Engineer's Report
  - d. Attorney's Report
9. New Business
10. Adjournment